

## EXECUTIVE COUNCIL MINUTES

March 9, 2021

PRESENT- Martha Stone, Jennifer Showalter, Grant Showalter, Charles Humm, Jane Showalter, Pastor Stone, Kara Stone, Charlie Barnett, Ruth Schay, Iris Helmuth and Carolyn Solomon.

MEETING called to order at 7:02 with an opening prayer by Charlie Barnett.

PASTOR'S REPORT – see attached -

PASTORAL CARE MINISTRIES – see attached - Al Miller's Memorial will be April 16 - Katie Miller's Memorial will be April 17 at 2:00 PM - Pastor will be taking vacation April 5-15.

OUTREACH – making phone calls as able

CONGREGATIONAL ENRICHMENT - no report

HOSPITALITY – April 16 will be preparing a meal for the Miller Memorial service

EDUCATION - no report

PROPERTY – mowing season will soon be here - need helpers for that and other yard work that needs to be done

STEWARDSHIP – envelopes were ordered for next year

SERVICE – no report

PASTOR CARE MINISTRY - no report

FINANCIAL SECRETARY – see attached

TREASURER'S REPORT – see attached

OLD BUSINESS – still need a third financial secretary

NEW BUSINESS –

1. Tim Solomon will be asked to fill the pulpit on April 11
2. Demand Exposure rental has changed their mind and would like to buy the building
3. MSC to entertain an offer on the building if correct price can be negotiated. Suggested that the funds to be used to pay off the mortgage. Discussion followed. A realtor could give a comparable on the property.
4. Iris said that communion could be safely done.  
MSC to have communion on Sunday, March 28 at 6:00 PM
5. Easter - MSC to have a Sunrise Service at 7:30 AM with a breakfast following.
6. Should we open up for more activities? Pastor will talk with Cindy regarding safe activities for the youth - also possibly a Vacation Bible School

MSC to adjourn the meeting at 7:54 PM with a closing prayer by Pastor Stone.

Respectfully submitted by,

Carolyn Solomon  
Recording Secretary

## EXECUTIVE COUNCIL MINUTES

February 9, 2021

PRESENT- Martha Stone, Jennifer Showalter, Grant Showalter, Charles Humm, Jane Showalter, Pastor Stone, Kara Stone and Carolyn Solomon.

MEETING called to order 7:00 PM with an opening prayer by Jane Showalter.

PASTOR'S REPORT – see attached - the Willis Miller family called and would like to have a Memorial Service for Katie on March 20. The Al Miller family would like a Memorial Service for Al on Friday April 16. The memorial funds for Ava Condon have come and the family would like some to go to a memorial. Suggested that benches be arranged around the cross with a rock garden - their names would be engraved on the benches. The benches would be in memory of both Ralph and Ava. Possibly also lighting the cross in the front yard.

MSC to purchase the benches and do a rock garden with a limit of \$3,000.

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT - no report

HOSPITALITY – no report

EDUCATION - no report

PROPERTY – help is needed to do several things on the property. Danny McAdams has offered to help.

Pastor Stone has been doing maintenance as well.

Alarm system is being repaired.

STEWARDSHIP – new Quick Books system is now in operation

SERVICE – no report

PASTOR CARE MINISTRY - no report

FINANCIAL SECRETARY – see attached

TREASURER'S REPORT – see attached

OLD BUSINESS – still need a third assistant Financial Secretary - Rosemary Lewis and Betty Ray will be contacted.

NEW BUSINESS – none

MSC to adjourn the meeting at 7:30 PM with a closing prayer by Pastor Stone.

Respectfully submitted by,

Carolyn Solomon  
Recording Secretary

## Pastor's Report

First Brethren Church of Sarasota  
Executive Council  
March 2021

### Report on February goals

- We have not started the church membership review.
- I have not started the report for the IRS for the Good Shepherd Orphanage Fund.
- I filled out the loan forgiveness application for the PPP loan. I still need to gather supporting documentation.
- I did file a complaint with the Florida Department of Financial Services over the late cancellation of our van insurance. The insurance company has thirty days to reply.

### Goals for March

- Plan Easter and Palm Sunday programs.
- Plan a dedication for the new cross.
- Finish IRS report for the Good Shepherd Orphanage Fund.
- Complete application for the PPP loan.
- Trim crepe myrtle trees.
- Membership review.

### Weekly Activities

- Sunday worship practice at 9:00 a.m.
- Sunday worship service with live stream.
- Nightly 7:00 online devotional.
- Wednesday Bible Study live stream.
- Produced audio files of the Sunday morning worship service for those with no Internet access.
- Wednesday Agape School chapel.
- Maintain church web site.
- Math tutoring at Agape school.

### Non-weekly Activities

- Executive Council.
- Hosted the alarm system installers.

### Membership changes

- Katie Miller passed away.

### Vacation days

- None.

### Comments

Considering all the things we cannot do as a church, this has been a pretty busy time for me. I've been doing some extra work on the buildings and doing governmental paperwork. Otherwise, I'm just keeping up with the nightly devotionals as well as the Wednesday Bible Studies and the Sunday morning worship.

Respectfully submitted,

Pastor David

### Business

- Decide on the church's phone system.
- What should we do about communion?
- What should we do about Easter? Sunrise? Breakfast? What time?
- Should we open up more activities? When?
- Al Miller's memorial service will be the evening of Friday, April 16.
- Katie Miller's memorial service will be Saturday, April 17, at 2:00 p.m.
- I am taking one vacation day this week (March 11).
- I am taking an eleven-day vacation from April 5 (the Monday after Easter) to April 15. This means that we will need to fill the pulpit on Sunday, April 11.

## Pastor of Care Ministries

First Brethren Church

Month February 2021

### Activities for the Congregation and/or Community

- 0 *Participated in the Executive Council Meeting*
- 4 *Growth Group Meeting*
- 2 *Provided congregant respite care*
- 1 *Errand for one congregant*
- 0 *Quarterly church business meeting*
- 3 *Congregant visits*
- 1 *Facility visits*

#### **Care Ministry Team activities**

18+ Cards sent by our **Card Ministry Team (January) not**

0 **Moving Ministry activity**

3 **Transportation Ministry Team, still transporting members to church/ appointments as requested.**

#### Monthly Highlights

So good to spend time with winter visitors both in church and at small social gatherings. Our small group is enjoying going through the purpose driven life curriculum again. I enjoy meeting people for breakfast or lunch as well while trying to select safer places.

#### Goals

Provide leadership support for Ministry of Service

Actively work to identify individual needs within our congregation and seek to support their physical, spiritual, and mental wellbeing.

Pastor of Care Ministries  
Iris Helmuth

# BALANCE SHEET

February 28, 2021

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<b>CURRENT ASSETS</b>	
Checking/Savings	
Everence FCU	
EFCU - Unrestricted	\$28,288
EFCU - Special	\$44,853
TOTAL Everence FCU	\$73,141
EFCU - Savings	\$25
<b>TOTAL Checking/Savings</b>	<b>\$73,166</b>
<b>LIABILITIES &amp; EQUITY</b>	
Long Term Liabilities	
Everence Loan	\$155,875
<b>TOTAL Long Term Liabilities</b>	<b>\$155,875</b>

# SPECIALS BALANCE

February 28, 2021

<b>SPECIAL INCOME</b>	
Deacon Fund	\$1,069
CIA	\$350
Youth	\$2,495
Camp	\$667
Agape School Lunches	\$301
Parrish Nurse	\$211
Agape Fence	\$195
Holiday Flowers	\$338
Christmas	\$0
Outreach	\$0
COVID	\$0
Brethren Relief	\$0
Resurrection House	\$100
Building Improvement	\$182
Handyman Services	\$150
Kitchen Improvement	\$313
Paving	\$0
Bath Renovation	\$450
Escrow	\$0
Memorials	\$34,512
PJH Scholarship	\$2,500
Peru (Pucusana)	\$1,020
<b>TOTAL SPECIAL INCOME</b>	<b>\$44,853</b>
PERU SPECIALS (savings)	
Account Minimum	\$25
PERU SPECIALS (savings) - Other	\$0
<b>TOTAL PERU SPECIALS (savings)</b>	<b>\$25</b>
<b>TOTAL ROOF SAVINGS</b>	<b>\$0</b>
<b>TOTAL OTHER INCOME</b>	<b>\$44,878</b>

<b>OUTSTANDING BILLS</b>		
DATE	NAME	MEMO
3/1/21	Rev. David Stone	Amount
		\$2,470
<b>TOTAL</b>		<b>\$2,470</b>

# SPENDING REPORT

February 28, 2021

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		Should be as of report date:		Should be as of report date:	
		16.6%		100%	
Year Budget	SPENT this YEAR	(\$ ) Yet to SPEND this Year		SPENT this MONTH	% of Budget for the MONTH
		\$ SPENT Over Budget			
SR Pastor					
Base Salary	\$34,179	\$5,696	(\$28,483)	\$2,848	100.0%
Housing	\$30,000	\$5,000	(\$25,000)	\$2,500	100.0%
Med Allowance	\$1,500	\$0	(\$1,500)	\$0	0.0%
Retirement	\$4,785	\$1,196	(\$3,589)	\$1,196	300.0%
<b>TOTAL SR Pastor</b>	<b>\$70,464</b>	<b>\$11,893</b>	<b>(\$58,571)</b>	<b>\$6,544</b>	<b>111.5%</b>
Extended Expense					
Mileage/Travel	\$500	\$0	(\$500)	\$0	0.0%
Conf Exp Pastor	\$1,200	\$0	(\$1,200)	\$0	0.0%
Honorarium	\$900	\$0	(\$900)	\$0	0.0%
Ministry Expense	\$100	\$0	(\$100)	\$0	0.0%
Delegate fees	\$300	\$0	(\$300)	\$0	0.0%
Continuing Ed	\$500	\$0	(\$500)	\$0	0.0%
Med Insurance	\$8,244	\$2,012	(\$6,232)	\$483	70.3%
<b>TOTAL Extended Expense</b>	<b>\$11,744</b>	<b>\$2,012</b>	<b>(\$9,732)</b>	<b>\$483</b>	<b>49.3%</b>
Social Security/FBC					
SS Sr. Pastor	\$4,910	\$818	(\$4,092)	\$409	100.0%
<b>TOTAL Social Security/FBC</b>	<b>\$4,910</b>	<b>\$818</b>	<b>(\$4,092)</b>	<b>\$409</b>	<b>100.0%</b>
Office Expense	\$1,000	\$61	(\$939)	\$61	73.5%
Service	\$600	\$0	(\$600)	\$0	0.0%
P o Care Ministries	\$500	\$0	(\$500)	\$0	0.0%
Pastoral Care	\$500	\$0	(\$500)	\$0	0.0%
Stewardship	\$400	\$588	\$188	\$154	461.0%
Outreach					
O Agape School Lunches	\$2,000	\$0	(\$2,000)	\$0	0.0%
O General	\$1,000	\$0	(\$1,000)	\$0	0.0%
<b>TOTAL Outreach</b>	<b>\$3,000</b>	<b>\$0</b>	<b>(\$3,000)</b>	<b>\$0</b>	<b>0.0%</b>
Hospitality	\$600	\$0	(\$600)	\$0	0.0%
Congregational Enrichment	\$2,000	\$285	(\$1,715)	\$10	6.0%
Education	\$300	\$0	(\$300)	\$0	0.0%

# INCOME REPORT

February 28, 2021

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	Year Budget	RECEIVED this YEAR	(\$ ) Yet to Receive this Year \$ RECEIVED Over Budget	% of Budget for the YEAR	Received this MONTH	% of Budget for the MONTH
Offering General	\$154,724	\$22,128	(\$132,596)	14.3%	\$10,715	83.1%
Other General						
Community Meetings	\$9,000	\$3,050	(\$5,950)	33.9%	\$1,100	146.7%
A Office Building 2435 lg	\$32,100	\$5,511	(\$26,590)	17.2%	\$2,755	103.0%
B Office Building 2425 sm	\$29,025	\$4,838	(\$24,187)	16.7%	\$2,419	100.0%
Agape Academy	\$34,818	\$6,938	(\$27,880)	19.9%	\$6,938	239.1%
<b>TOTAL Other General</b>	<b>\$104,943</b>	<b>\$20,336</b>	<b>(\$84,607)</b>	<b>19.4%</b>	<b>\$13,212</b>	<b>151.1%</b>
Benevolence						
Missions	\$1,000	\$300	(\$700)	30.0%	\$170	204.0%
Peru Orphanage	\$1,500	\$864	(\$636)	57.6%	\$68	54.4%
<b>Total Benevolence</b>	<b>\$2,500</b>	<b>\$1,164</b>	<b>(\$1,336)</b>	<b>46.6%</b>	<b>\$238</b>	<b>114.2%</b>
<b>TOTAL INCOME</b>	<b>\$262,167</b>	<b>\$43,628</b>	<b>(\$218,539)</b>	<b>16.6%</b>	<b>\$24,165</b>	<b>110.6%</b>
Other Income						
Special Income		\$33,317			\$1,695	

Should be as of report date:  
**16.6%**

Should be:  
**100.0%**

# SPENDING REPORT

February 28, 2021

Page: 3

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				% of Budget for the YEAR	% of Budget for the MONTH	
SR Pastor						
Base Salary	\$34,179	\$5,696	(\$28,483)	16.7%	\$2,848	100.0%
Housing	\$30,000	\$5,000	(\$25,000)	16.7%	\$2,500	100.0%
Med Allowance	\$1,500	\$0	(\$1,500)	0.0%	\$0	0.0%
Retirement	\$4,785	\$1,196	(\$3,589)	25.0%	\$1,196	300.0%
<b>TOTAL SR Pastor</b>	<b>\$70,464</b>	<b>\$11,893</b>	<b>(\$58,571)</b>	<b>16.9%</b>	<b>\$6,544</b>	<b>111.5%</b>
Extended Expense						
Mileage/Travel	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Conf Exp Pastor	\$1,200	\$0	(\$1,200)	0.0%	\$0	0.0%
Honorarium	\$900	\$0	(\$900)	0.0%	\$0	0.0%
Ministry Expense	\$100	\$0	(\$100)	0.0%	\$0	0.0%
Delegate fees	\$300	\$0	(\$300)	0.0%	\$0	0.0%
Continuing Ed	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Med Insurance	\$8,244	\$2,012	(\$6,232)	24.4%	\$483	70.3%
<b>TOTAL Extended Expense</b>	<b>\$11,744</b>	<b>\$2,012</b>	<b>(\$9,732)</b>	<b>17.1%</b>	<b>\$483</b>	<b>49.3%</b>
Social Security/FBC						
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Office Expense	\$1,000	\$61	(\$939)	6.1%	\$61	73.5%
Service	\$600	\$0	(\$600)	0.0%	\$0	0.0%
P o Care Ministries	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Pastoral Care	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Stewardship	\$400	\$588	\$188	147.1%	\$154	461.0%
Outreach						
o Agape School Lunches	\$2,000	\$0	(\$2,000)	0.0%	\$0	0.0%
o General	\$1,000	\$0	(\$1,000)	0.0%	\$0	0.0%
<b>TOTAL Outreach</b>	<b>\$3,000</b>	<b>\$0</b>	<b>(\$3,000)</b>	<b>0.0%</b>	<b>\$0</b>	<b>0.0%</b>
Hospitality	\$600	\$0	(\$600)	0.0%	\$0	0.0%
Congregational Enrichment	\$2,000	\$285	(\$1,715)	14.3%	\$10	6.0%
Education	\$300	\$0	(\$300)	0.0%	\$0	0.0%



Sarasota First Brethren Church

# SPENDING REPORT

February 28, 2021

Page: 4

	Year Budget	SPENT this YEAR	(\$ ) Yet to SPEND this Year	Should be as of report date:		Should be:
				% of Budget for the YEAR	% of Budget for the MONTH	
Property						
P Insurance	\$20,000	\$1,839	(\$18,161)	9.2%	\$1,839	110.3%
Taxes & Assessments	\$4,500	\$0	(\$4,500)	0.0%	\$0	0.0%
Cleaning	\$7,800	\$1,320	(\$6,480)	16.9%	\$480	73.8%
P General	\$22,000	\$599	(\$21,401)	2.7%	\$260	14.2%
<b>TOTAL Property</b>	<b>\$54,300</b>	<b>\$3,758</b>	<b>(\$50,542)</b>	<b>6.9%</b>	<b>\$2,578</b>	<b>57.0%</b>
Utilities						
Water	\$5,000	\$841	(\$4,159)	16.8%	\$440	105.7%
Electricity	\$20,000	\$1,647	(\$18,353)	8.2%	\$943	56.6%
Telephone	\$3,000	\$542	(\$2,458)	18.1%	\$0	0.0%
Fire Alarm	\$260	\$2,416	\$2,156	929.2%	\$2,416	11149.1%
Waste Services	\$300	\$66	(\$234)	22.0%	\$0	0.0%
<b>TOTAL Utilities</b>	<b>\$28,560</b>	<b>\$5,512</b>	<b>(\$23,048)</b>	<b>19.3%</b>	<b>\$3,799</b>	<b>159.6%</b>
Benevolencés						
Missions	\$3,600	\$300	(\$3,300)	8.3%	\$170	56.7%
Peru Orphanage	\$4,300	\$1,040	(\$3,260)	24.2%	\$130	36.3%
Deacon Fund	\$2,000	\$300	(\$1,700)	15.0%	\$150	90.0%
Brethren Church National	\$2,000	\$500	(\$1,500)	25.0%	\$500	300.0%
<b>TOTAL Benevolences</b>	<b>\$11,900</b>	<b>\$2,140</b>	<b>(\$9,760)</b>	<b>18.0%</b>	<b>\$950</b>	<b>95.8%</b>
Rental Expense						
Payments	\$48,360	\$8,640	(\$39,720)	17.9%	\$4,320	107.2%
R Insurance	\$7,600	\$869	(\$6,731)	11.4%	\$0	0.0%
R Taxes	\$12,500	\$0	(\$12,500)	0.0%	\$0	0.0%
R Sales Tax	\$3,930	\$308	(\$3,622)	7.8%	\$308	94.0%
R Maint. & Misc.	\$1,000	\$0	(\$1,000)	0.0%	\$0	0.0%
<b>TOTAL Rental Expense</b>	<b>\$73,390</b>	<b>\$9,817</b>	<b>(\$63,573)</b>	<b>13.4%</b>	<b>\$4,628</b>	<b>75.7%</b>
<b>TOTAL EXPENSE</b>	<b>\$264,168</b>	<b>\$36,885</b>	<b>(\$227,283)</b>	<b>14.0%</b>	<b>\$19,616</b>	<b>89.1%</b>