

**EXECUTIVE COUNCIL MINUTES**

**December 8, 2020**

**PRESENT:** Gary Weller, Iris Helmuth, Martha Stone, Jane Showalter, Grant Showalter, Jennifer Showalter, Charlie Barnett, Charles Humm, Ruth Schay, Pastor Stone and Carolyn Solomon.

**MEETING** called to order at 7:00 PM with an opening prayer by Pastor Stone.

**PASTOR'S REPORT:** see attached

**PASTORAL CARE:** see attached – Iris was able to get in to see a few people – visits were much appreciated

**OUTREACH:** no report

**CONGREGATIONAL ENRICHMENT:** no report

**HOSPITALITY:** see attached – Thanksgiving meal went very well

**PROPERTY:** several electrical projects were accomplished, including wall washer lights in the sanctuary, stage light, and installed LED lights in the fellowship hall

**STEWARDSHIP:** 1. Jennifer asked that the church purchase an updated Quick Books program.

MSC to purchase updated Quick Books program for \$400.00.

2. Offering boxes will be distributed.

**SERVICE:** 50 Operation Christmas Child boxes were sent from our congregation

**OLD BUSINESS:** Discussed the bid for the new air conditioner needed in the kitchen and Vanator Hall.

MSC to accept the bid from Gus & Woodrow to replace the A/C in the kitchen and Vanator Hall for a little over \$6,000.00.

**NEW BUSINESS:** MSC to have \$30,000.00 per year for housing allowance from the Pastor's salary. This will stay in effect every year until it changes.

MSC to adjourn at 7:30 PM with a closing prayer by Iris Helmuth.

Respectfully submitted,

Carolyn Solomon  
Recording Secretary

## EXECUTIVE COUNCIL MINUTES

November 3, 2020

PRESENT- Martha Stone, Kara Stone, Charlie Barnett, Jennifer Showalter, Grant Showalter, Iris Helmuth, Pastor Stone and Carolyn Solomon.

MEETING called to order at 7:00 PM with an opening prayer by Charlie Barnett.

PASTOR'S REPORT – see attached

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT - no report

HOSPITALITY – no report

PROPERTY – mower has been fixed, blade has been leveled

STEWARDSHIP – no report

SERVICE – working on helping people with Thanksgiving boxes

PASTOR CARE MINISTRY - no report

FINANCIAL SECRETARY – see attached

TREASURER'S REPORT – see attached

OLD BUSINESS – Re: Working on placing an 8x8 cross on the front lawn - estimate on getting cypress green wood, etc- a donor has offered to pay for this. Proposal is included here.

NEW BUSINESS – 1. Compressor is needed for the A/C in the kitchen - will receive an estimate tomorrow

2. Thanksgiving dinner? Discussed about this possibility - can be a carry-in with the food served to the people - will let Ruth know our thoughts and see how she feels about this possibility

3. A gift has been promised from the estate of Ava Condon as a memorial gift to the church. Discussed how these funds should be used. Possibility of a Zen garden and fountain. Will think about this until the next meeting.

4. Christmas offering this year - MSC to send the Christmas offering to the orphanage in Puerto Maldonado, Peru

MSC to adjourn the meeting at 7:35 PM with a closing prayer by Grant Showalter.

Respectfully submitted by,

Carolyn Solomon  
Recording Secretary

## Pastor's Report

First Brethren Church of Sarasota

Executive Council

December 2020

### Report on November goals

- Repaired sanctuary wall washer lights.
- Rewired and replaced many fluorescent lights in fellowship hall for led lights.

### Goals for December

- Plan and hold Christmas Eve service.

### Weekly Activities after mid-March

- Nightly Facebook Group devotionals
- Sunday morning worship services
- Wednesday night Bible study online
- Audio files produced for Sunday services
- Limited visits
- Phone calls for hospital

### Non-weekly Activities

- Rewired many fellowship hall fluorescent lights to install led lights.
- Arranged for kitchen AC replacement.
- Helped Grant with repairing stage lights.
- Repaired wall washer lights in sanctuary.
- Helped prepare for Advent.
- Attended church Thanksgiving dinner.

### Membership changes

- None

### Vacation days

- None

### Comments

Although I have Covid fatigue along with the rest of the world, it seems that the incidence of infections is high once again and we are not able to encourage more in-person activities yet. We are praying for a vaccine that will be safe, effective, and available soon to the general public so that life can return.

I've never been so happy that our congregation has a long experience with online services. It has really been a blessing to try to keep everyone encouraged and engaged. In fact, while some have

probably dropped off in participation, others have really become more involved. That is a blessing. God is using even this terrible pandemic to bring some good blessings.

### Business

- Designate \$30,000 of pastor's salary to housing allowance.
- Approve Gus & Woodrow to replace AC in sanctuary.

## **Pastor of Care Ministries**

**First Brethren Church**

**Month November 2020**

### **Activities for the Congregation and/or Community**

- 1 *Participated in the Executive Council Meeting*
- 2 *Growth Group Meeting*
- 1 *Provided congregant respite care*
- 1 *Errand for one congregant*
- 0 *Quarterly church business meeting*
- 1 *Assisted in decorating the church for Christmas*

### **Care Ministry Team activities**

16+ Cards sent by our **Card Ministry Team (November) not all reports in.**

0 **Moving Ministry activity**

3 **Transportation Ministry Team, still transporting members to necessary appointments.**

### **Monthly highlights:**

It was my privilege to deliver grants and food to our needy this month.

### **Goals**

Provide leadership support for Ministry of Service

Actively work to identify individual needs within our congregation and seek to support their physical, spiritual, and mental wellbeing.

I am actively working on the above goals.

Pastor of Care Ministries  
Iris Helmuth

Hospitality Report:

November 22, 2020 Thanksgiving Lunch @ 11:30a.m.

Due to guidelines for Covid19, I decided to not have carry in food for sharing brought in.

The Church supplied the Turkey, sides, and bottle drinks. Purchased pies were accepted for dessert.

David Veverka and Shirley Barnett helped with the set up, and serving. Jane Showalter assisted with the take down and clean up. Many asked to help, however, I was trying to limit the number of people contact.

Ten tables, allowing for four at each were set up and called one at a time. Forty meals were served, cafeteria style, using all disposable plates and flatware. To go meals were available.

Cost was under 100.00 dollars. Two Turkey's, 10 pounds of potatoes, 2 pounds macaroni and cheese, 5 pounds of green beans, and gravy were made. We used 4 cans Cranberry and 1 large apple sauce.

Robert Schaefer 12/8/2020

# Financial Secretary Report

Offering budget/month: \$12,156.00

November 2020

## Fund Source

<b>capital impr</b>	<b>\$30.00</b>
<i>Offering</i>	\$30.00
<b>Deacon's fund</b>	<b>\$1,800.00</b>
<i>Everence</i>	\$1,800.00
<b>General</b>	<b>\$17,347.84</b>
<i>board of cc</i>	\$400.00
<i>MNMG</i>	\$800.00
<i>Offering</i>	\$10,273.75
<i>Office /1Play&amp;G</i>	\$2,755.25
<i>Office#2Demand</i>	\$2,418.84
<i>Recovery Meetin</i>	\$100.00
<i>Ukranian Churc</i>	\$600.00
<b>Missions</b>	<b>\$110.00</b>
<i>Offering</i>	\$110.00
<b>New A.C.</b>	<b>\$120.00</b>
<i>Offering</i>	\$120.00
<b>Pastor Supp.</b>	<b>\$1,000.00</b>
<i>Offering</i>	\$1,000.00
<b>Peru Orphanage</b>	<b>\$55.00</b>
<i>Offering</i>	\$55.00

# BALANCE SHEET

November 30, 2020

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CURRENT ASSETS	
Checking/Savings	
Everence FCU	
EFCU - Unrestricted	(\$3,244)
EFCU - Special	\$16,546
TOTAL Everence FCU	\$12,814
Payroll Protection	\$29,036
EFCU - Savings	\$25
<b>TOTAL Checking/Savings</b>	<b>\$29,061</b>
LIABILITIES & EQUITY	
Long Term Liabilities	
Everence Loan	\$166,254
<b>TOTAL Long Term Liabilities</b>	<b>\$166,254</b>

# SPECIALS BALANCE

November 30, 2020

SPECIAL INCOME	
Deacon Fund	\$619
CIA	\$350
Youth	\$2,843
Camp	\$667
Agape School Lunches	\$301
Parrish Nurse	\$211
Agape Fence	\$195
Holiday Flowers	\$353
Christmas	\$0
Outreach	(\$145)
COVID	\$0
Brethren Relief	\$100
Resurrection House	\$3,277
Building Improvement	\$150
Handyman Services	\$313
Kitchen Improvement	\$0
Paving	\$450
Bath Renovation	\$0
Escrow	\$3,342
Memorials	\$2,500
PJH Scholarship	\$1,020
Peru (Pucusana)	\$16,546
<b>TOTAL SPECIAL INCOME</b>	<b>\$16,546</b>
PERU SPECIALS (savings)	
Account Minimum	\$25
PERU SPECIALS (savings) - Other	\$0
<b>TOTAL PERU SPECIALS (savings)</b>	<b>\$25</b>
TOTAL ROOF SAVINGS	
	\$0
<b>TOTAL OTHER INCOME</b>	<b>\$16,571</b>

OUTSTANDING BILLS	DATE	NAME	MEMO	Amount
	12/1/20	Rev. David Stone		\$2,403

<b>TOTAL</b>				<b>\$2,403</b>
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Sarasota First Brethren Church

# INCOME REPORT

November 30, 2020

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	Year Budget	RECEIVED this YEAR	(\$ ) Yet to Receive this Year \$ RECEIVED Over Budget	% of Budget for the YEAR	Received this MONTH	% of Budget for the MONTH	Should be as of report date:	Should be:
Offering General	\$145,872	\$116,986	(\$28,886)	80.2%	\$11,264	92.7%	91.6%	100.0%
Other General								
Other Income Sources		\$18,488						
Community Meetings	\$8,400	\$8,250	(\$150)	98.2%	\$900	128.6%		
A Office Building 2435 lg	\$32,100	\$29,063	(\$3,037)	90.5%	\$2,755	103.0%		
B Office Building 2425 sm	\$29,025	\$26,607	(\$2,418)	91.7%	\$2,419	100.0%		
Agape Academy	\$39,500	\$28,364	(\$11,136)	71.8%	\$0	0.0%		
<b>TOTAL Other General</b>	<b>\$109,025</b>	<b>\$110,772</b>	<b>\$1,747</b>	<b>101.6%</b>	<b>\$6,074</b>	<b>66.9%</b>		
Benevolence								
Missions	\$1,000	\$1,338	\$338	133.8%	\$110	132.0%		
Peru Orphanage	\$1,500	\$5,675	\$4,175	378.4%	\$55	44.0%		
<b>Total Benevolence</b>	<b>\$2,500</b>	<b>\$7,013</b>	<b>\$4,513</b>	<b>280.5%</b>	<b>\$165</b>	<b>79.2%</b>		
<b>TOTAL INCOME</b>	<b>\$257,397</b>	<b>\$234,771</b>	<b>(\$22,626)</b>	<b>91.2%</b>	<b>\$17,503</b>	<b>81.6%</b>		

Other Income								
Special Income		\$45,900			\$2,950			



November 30, 2020

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Sarasota First Brethren Church

**SPENDING REPORT**

	Year Budget	SPENT this YEAR	(\$ ) Yet to SPEND this Year \$ SPENT Over Budget	Should be as of report date:		Should be:  100%
				% of Budget for the YEAR	SPENT this MONTH	
SR Pastor						
Base Salary	\$32,460	\$29,755	(\$2,705)	91.7%	\$2,705	100.0%
Housing	\$30,000	\$27,500	(\$2,500)	91.7%	\$2,500	100.0%
Med Allowance	\$1,500	\$1,500	\$0	100.0%	\$0	0.0%
Retirement	\$4,785	\$4,785	\$0	100.0%	\$0	0.0%
<b>TOTAL SR Pastor</b>	<b>\$68,745</b>	<b>\$63,540</b>	<b>(\$5,205)</b>	<b>92.4%</b>	<b>\$5,205</b>	<b>90.9%</b>
Extended Expense						
Mileage/Travel	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Conf Exp Pastor	\$1,200	\$0	(\$1,200)	0.0%	\$0	0.0%
Honorarium	\$900	\$300	(\$600)	33.3%	\$0	0.0%
Ministry Expense	\$100	\$0	(\$100)	0.0%	\$0	0.0%
Delegate fees	\$300	\$550	\$250	183.3%	\$0	0.0%
Continuing Ed	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Med Insurance	\$8,244	\$7,874	(\$370)	95.5%	\$1,426	207.6%
<b>TOTAL Extended Expense</b>	<b>\$11,744</b>	<b>\$8,724</b>	<b>(\$3,020)</b>	<b>74.3%</b>	<b>\$1,426</b>	<b>145.7%</b>
Social Security/FBC						
SS Sr. Pastor	\$4,778	\$4,380	(\$398)	91.7%	\$398	100.0%
<b>TOTAL Social Security/FBC</b>	<b>\$4,778</b>	<b>\$4,380</b>	<b>(\$398)</b>	<b>91.7%</b>	<b>\$398</b>	<b>100.0%</b>
Office Expense	\$1,000	\$706	(\$294)	70.6%	\$0	0.0%
Service	\$600	\$312	(\$288)	51.9%	\$0	0.0%
P o Care Ministries	\$500	\$127	(\$373)	25.5%	\$0	0.0%
Pastoral Care	\$500	\$250	(\$250)	50.0%	\$0	0.0%
Stewardship	\$400	\$523	\$123	130.8%	\$0	0.0%
Outreach	\$3,000	\$0	\$0	0.0%	\$0	0.0%
Hospitality	\$600	\$269	(\$331)	44.8%	\$92	183.2%
Congregational Enrichment	\$2,000	\$459	(\$1,541)	23.0%	\$10	6.0%
Education	\$300	\$55	(\$245)	18.3%	\$0	0.0%

Sarasota First Brethren Church

**SPENDING REPORT**

November 30, 2020

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	Year Budget	SPENT this YEAR	(\$ ) Yet to SPEND this Year \$ SPENT Over Budget	% of Budget for the YEAR	SPENT this MONTH	Should be as of report date: 91.6%	Should be: 100%
Property							
P Insurance	\$20,000	\$20,006	\$6	100.0%	\$1,839		110.3%
Taxes & Assessments	\$4,500	\$9,981	\$5,481	221.8%	\$5,054		1347.8%
Van	\$4,500	\$3,280	(\$1,220)	72.9%	\$0		0.0%
Cleaning	\$5,680	\$4,650	(\$1,030)	81.9%	\$240		50.7%
P General	\$20,000	\$8,109	(\$11,891)	40.5%	\$1,384		83.0%
<b>TOTAL Property</b>	<b>\$54,680</b>	<b>\$46,026</b>	<b>(\$8,654)</b>	<b>84.2%</b>	<b>\$8,517</b>		<b>186.9%</b>
Utilities							
Water	\$5,000	\$4,791	(\$209)	95.8%	\$545		130.7%
Electricity	\$20,000	\$11,042	(\$8,958)	55.2%	\$0		0.0%
Telephone	\$3,000	\$2,286	(\$714)	76.2%	\$2		0.7%
Fire Alarm	\$260	\$333	\$73	128.1%	\$0		0.0%
Waste Services	\$300	\$242	(\$58)	80.7%	\$22		88.0%
<b>TOTAL Utilities</b>	<b>\$28,560</b>	<b>\$18,695</b>	<b>(\$9,865)</b>	<b>65.5%</b>	<b>\$568</b>		<b>23.9%</b>
Benevolences							
Missons		\$1,338			\$110		
Peru Orphanage	\$3,600	\$7,196	\$3,596	199.9%	\$160		53.3%
Deacon Fund	\$2,500	\$2,852	\$352	114.1%	\$513		246.3%
Brethren Church National	\$2,000	\$2,000	\$0	100.0%	\$0		0.0%
<b>TOTAL Benevolences</b>	<b>\$8,100</b>	<b>\$13,386</b>	<b>\$5,286</b>	<b>165.3%</b>	<b>\$783</b>		<b>116.0%</b>
Rental Expense							
Payments	\$48,360	\$43,199	(\$5,161)	89.3%	\$4,320		107.2%
R Insurance	\$7,600	\$4,257	(\$3,343)	56.0%	\$0		0.0%
R Taxes	\$11,000	\$17,815	\$6,815	162.0%	\$10,778		1175.8%
R Sales Tax	\$3,930	\$3,313	(\$617)	84.3%	\$308		94.0%
R Maint. & Misc.	\$1,000	\$150	(\$850)	15.0%	\$0		0.0%
<b>TOTAL Rental Expense</b>	<b>\$71,890</b>	<b>\$68,734</b>	<b>(\$3,156)</b>	<b>95.6%</b>	<b>\$15,406</b>		<b>257.2%</b>
<b>TOTAL EXPENSE</b>	<b>\$257,397</b>	<b>\$226,187</b>	<b>(\$28,211)</b>	<b>88.9%</b>	<b>\$32,405</b>		<b>152.9%</b>