

EXECUTIVE COUNCIL MINUTES

September 8, 2020

PRESENT- Charles Humm, Martha Stone, Gary Weller, Iris Helmuth, Kara Stone, Jane Showalter, Jennifer Showalter, Grant Showalter, Ruth Payne Schay, Pastor Stone and Carolyn Solomon

MEETING began at 7:02 PM with an opening prayer by Iris Helmuth.

PASTOR'S REPORT – see attached

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT - no report

EDUCATION – working on finding something structured for the toddlers

HOSPITALITY – nothing at this time as food cannot be served - discussed the possibility of serving boxed lunches at some time in the future -

PROPERTY – had a meeting on preparing the school for opening - sanitizing etc - washer hooked up and dryer will be later for use by school and church like for communion towels etc - back halls need to be done

STEWARDSHIP – no report - budget meeting is next week

SERVICE – suggestions made to help each person. In the congregation - MSC that small care packages be made for each person in the congregation and delivered.

FINANCIAL SECRETARY – see attached - offerings are better than listed

TREASURER'S REPORT – see attached

OLD BUSINESS – 1. Audit has been completed - Iris made a list of suggestions to make the audit easier to do - Nancy Strasser used to do this so will be contacted to see if she would be willing to help us with a plan to do the audit annually

2. Suggested that updates to prayer requests be put on the back of the calendar (results of tests, healed, etc)

NEW BUSINESS – 1. Communion - our guidelines allow that the three fold service does not have to happen every time - due to Covid, on the first Sunday of October we will have the bread and cup - will endeavor to take the elements to the shut-ins ahead of time so as they are watching on line they can partake along with those in attendance

2. Pay for Yvette- MSC to increase Yvette's pay be increased to \$220.00 bi-weekly

MSC to adjourn at 8:00 PM with a closing prayer by Pastor Stone.

Respectfully submitted by,

Carolyn Solomon
Recording Secretary

EXECUTIVE COUNCIL MINUTES

August 4, 2020

PRESENT- Charles Humm, Martha Stone, Gary Weller, Iris Helmuth, Kara Stone, Charlie Barnett, Jane Showalter and Carolyn Solomon

MEETING began with an opening prayer by

PASTOR'S REPORT – see attached

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT - no report

EDUCATION – when we can meet for Sunday School again it has been suggested that we have a class for toddlers

HOSPITALITY – no report

PROPERTY – no report

STEWARDSHIP – budgets need to be in by the next meeting

SERVICE – keep Iris posted if we know of anyone who may need assistance

FINANCIAL SECRETARY – see attached

TREASURER'S REPORT – see attached

OLD BUSINESS – audit will be led by Iris Helmuth

NEW BUSINESS – 1. Nominating Committee - suggestions were Kaye Matthews, Iris Helmuth, Charlie Barnett plus Grant Showalter and Gary Weller due to their positions.

2. Selling the van - MSC to sell the van after research how much we could get for it.

3. Finding more ways to connect with our people. It was suggested we send a newsletter out in the mail to update people on the state of our church. MSC that a monthly news letter be sent in the mail to our congregants.

MSC to adjourn at 7:30 PM with a closing prayer by Iris Helmuth.

Respectfully submitted by,

Carolyn Solomon
Recording Secretary

Pastor's Report

First Brethren Church of Sarasota
Executive Council
September 2020

Report on August goals

- I contacted Loanstreet, the loan provider, and Everence, our go-between that worked with us and Loanstreet. Everence's representative told me to hold off on loan forgiveness because there is legislation to make it easier for small loans such as ours.
- We put out a newsletter to try to keep people more engaged with the church.

Goals for September

- Safely open up services in the sanctuary.
- Apply for SBA PPP loan forgiveness.

Weekly Activities

- Sunday worship practice at 9:00 a.m.
- Sunday worship service livestream.
- Nightly online devotional.
- Wednesday Bible Study livestream.
- Phone calls.
- Produced audio files of the Sunday morning worship service for those with no internet access.

Non-weekly Activities

- With Grant, Jennifer, and Cindy Showalter, moved the wall in the fellowship hall to better accommodate social distancing in Beth's class.
- Newsletter produced.
- Arranged for the transfer of the van to Gary Weller.

Membership changes

- None

Vacation days

- One week away to visit our new granddaughter and her parents in Arizona.

Comments

Things have gone on pretty much the same since we reopened the sanctuary for in-person worship. Our attendance is very low, which allows for good distancing between people. However, our online viewership is relatively high—usually over 200 views—much higher than our in-person attendance was before the pandemic started.

We are giving out audio files of the service to two people but we are willing to do it for others if requested.

Business

- Communion.

Pastor of Care Ministries

First Brethren Church

Months August 2020

Activities for the Congregation and/or Community

- 1 *Participated in the Executive Council Meeting*
- 1 *Growth Group Meeting*
- 2 *Provided congregant respite care*
- 0 *Attended Reverence activities / update event*
- 1 *Participated in audit for church*
- 7 *Home or social visits*
- 3 *Errands for homebound*

Care Ministry Team activities

- 20 Cards sent by our **Card Ministry Team (not all reports in)**.
- 0 **Moving Ministry activity**
- 3 **Transportation Ministry Team, still transporting members to necessary appointments.**
- 1 **Meals** provided for our congregational family
- 0 **Visits** by visitation team (leader not included)

Monthly highlights:

This month I enjoyed setting up a card shower for a member's 90th birthday. I have been enjoying meeting friends and family for lunches as well as taking lunch to sick people. I am also attempting with phone calls to keep up with people and getting reports on their current health status. I have been able to use my sewing skill to help others complete projects they are unable to do. This brings joy to all.

Goals

Provide leadership support for Ministry of Service

Actively work to identify individual needs within our congregation and seek to support their physical, spiritual, and mental wellbeing.

I am actively working on the above goals.

Pastor of Care Ministries
Iris Helmuth

From: gmaboggie@yahoo.com,

To: sarasotabrethren@aol.com,

Subject: Comments from 2020 Pastor evaluations

Date: Tue, Sep 8, 2020 5:47 pm

MARTHA can you print this for tonight's meeting?

1. I think he has done an excellent job dealing with the Covid crisis.
2. Maybe some kind of youth group involving students from the school. Virtual — or suggestions for music, positive social activity, and/or access to links online for youth and kids. Thank you for all you do.
3. Pastor Stone is a true man of God. I am so blessed to have found a church and pastor that worships the Lord, Jesus Christ.
4. Our pastor goes above and beyond in his outreach to us through all the sermons and nightly devotionals. He shares his weaknesses and encourages us in our daily walk. We love and appreciate him so much.
5. Needs to get out and visit members and visitors.
6. His life reflects God's love and Christ's teaching. His life truly reflects his love and devotion to the Trinity. His life is so helpful in trying to run my life as a shadow of David's.
7. Use the internet more for advertising his devotionals and Bible studies. His teachings are so powerful and directly related to the Bible and all of Christ's precepts.
8. David is not only the Senior Pastor, but Youth Pastor as well. he spends a lot of time with Agape youth. He is also back-up custodian: changing lightbulbs, repairing pews, plumbing, and dealing with Internet problems.
9. God was preparing us for this pandemic when we started Internet services.
10. The 7:00 PM devotions and Bible study have been a wonderful addition to our worship. These have reached many people who were not reached before.
11. It may appear to some that the pastor is less involved in church activities and spiritual guidance than he was before the pandemic. I believe The opposite is true. Among other things, we should consider his nightly devotionals; both preparation time, and actual broadcast time. Each time any pastor leads a service, he needs to be well prepared. It is evident that David is well prepared. In addition to actual broadcast times, he has frequently faced difficulty with the Internet, having to find solutions in order to continue his presentation. We need to continue to support him in prayer "without ceasing". Thank you, David!!

Sent from my iPhone

Financial Secretary Report

Offering budget/month: \$12,156.00

August 2020

Fund Source

| | |
|------------------------|--------------------|
| COVID-19 | \$145.00 |
| <i>Offering</i> | \$145.00 |
| General | \$12,461.35 |
| <i>Fri/NA New Dire</i> | \$200.00 |
| <i>MNMG</i> | \$400.00 |
| <i>Offering</i> | \$8,842.51 |
| <i>Office #2Deman</i> | \$2,418.84 |
| <i>Ukranian Churc</i> | \$600.00 |
| Missions | \$116.00 |
| <i>Offering</i> | \$116.00 |
| New A.C. | \$150.00 |
| <i>Offering</i> | \$150.00 |
| Pastor Supp. | \$1,000.00 |
| <i>Offering</i> | \$1,000.00 |
| Peru Orphanage | \$518.00 |
| <i>Oasis Church</i> | \$500.00 |
| <i>Offering</i> | \$18.00 |
| ResurHouse. | \$100.00 |
| <i>Offering</i> | \$100.00 |
| School Lunch | \$50.00 |
| <i>Offering</i> | \$50.00 |

Sarasota First Brethren Church
BALANCE SHEET

August 31, 2020

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| | |
|------------------------------------|------------------|
| CURRENT ASSETS | |
| Checking/Savings | |
| Everence FCU | |
| EFCU - Unrestricted | \$11,799 |
| EFCU - Special | \$20,326 |
| TOTAL Everence FCU | \$32,125 |
| Payroll Protection | \$25 |
| EFCU - Savings | \$32,150 |
| TOTAL Checking/Savings | \$32,150 |
| LIABILITIES & EQUITY | |
| Long Term Liabilities | \$173,356 |
| Everence Loan | \$173,356 |
| TOTAL Long Term Liabilities | \$173,356 |

Sarasota First Brethren Church
SPECIALS BALANCE

August 31, 2020

| | |
|--------------------------------------|-----------------|
| SPECIAL INCOME | |
| Deacon Fund | \$3,849 |
| CIA | \$350 |
| Youth | \$2,843 |
| Camp | \$667 |
| Agape School Lunches | \$251 |
| Parrish Nurse | \$211 |
| Agape Fence | \$195 |
| Holiday Flowers | \$353 |
| Christmas | \$0 |
| Outreach | \$145 |
| Brethren Relief | \$0 |
| Resurrection House | \$800 |
| Building Improvement | \$2,887 |
| Handyman Services | \$150 |
| Kitchen Improvement | \$313 |
| Paving | \$0 |
| Bath Renovation | \$450 |
| Escrow | \$0 |
| Memorials | \$3,342 |
| PJH Scholarship | \$2,500 |
| Peru (Pucusana) | \$1,020 |
| TOTAL SPECIAL INCOME | \$20,326 |
| PERU SPECIALS (savings) | |
| Account Minimum | \$25 |
| PERU SPECIALS (savings) - Other | \$0 |
| TOTAL PERU SPECIALS (savings) | \$25 |
| TOTAL ROOF SAVINGS | \$0 |
| TOTAL OTHER INCOME | \$20,351 |

OUTSTANDING BILLS

| DATE | NAME | MEMO | Amount |
|--------------|------------------|------|----------------|
| 9/1/20 | Rev. David Stone | | \$2,403 |
| TOTAL | | | \$2,403 |

Sarasota First Brethren Church

INCOME REPORT

August 31, 2020

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| | Year Budget | RECEIVED this YEAR | (\$) Yet to Receive this Year \$ RECEIVED Over Budget | % of Budget for the YEAR | Received this MONTH | % of Budget for the MONTH | Should be as of report date: | Should be: |
|----------------------------|------------------|--------------------|--|--------------------------|---------------------|---------------------------|------------------------------|------------|
| Offering General | \$145,872 | \$84,948 | (\$60,924) | 58.2% | \$10,053 | 82.7% | 66.6% | 100.0% |
| Other General | | | | | | | | |
| Other Income Sources | | \$18,488 | | | \$600 | 85.7% | | |
| Community Meetings | \$8,400 | \$5,550 | (\$2,850) | 66.1% | \$3,511 | 131.2% | | |
| A Office Building 2435 lg | \$32,100 | \$20,797 | (\$11,303) | 64.8% | \$2,419 | 100.0% | | |
| B Office Building 2425 sm | \$29,025 | \$19,351 | (\$9,675) | 66.7% | \$0 | 0.0% | | |
| Agape Academy | \$39,500 | \$18,957 | (\$20,543) | 48.0% | \$6,529 | 71.9% | | |
| TOTAL Other General | \$109,025 | \$83,143 | (\$25,883) | 76.3% | | | | |
| Benevolence | | | | | \$116 | 139.2% | | |
| Missions | \$1,000 | \$1,008 | \$8 | 100.8% | \$518 | 414.4% | | |
| Peru Orphanage | \$1,500 | \$5,541 | \$4,041 | 369.4% | \$634 | 304.3% | | |
| Total Benevolence | \$2,500 | \$6,549 | \$4,049 | 262.0% | \$17,216 | 80.3% | | |
| TOTAL INCOME | \$257,397 | \$174,640 | (\$82,757) | 67.8% | \$16,606 | 77.4% | | |
| Other Income | | | | | | | | |
| Special Income | | \$39,478 | | | \$1,445 | | | |

August 31, 2020

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Sarasota First Brethren Church

SPENDING REPORT

| | Year Budget | SPENT this YEAR | (\$) Yet to SPEND this Year \$ SPENT Over Budget | Should be as of report date: 66.6% | SPENT this MONTH | Should be: 100% |
|---------------------------|-------------|-----------------|--|---|---------------------|------------------------------|
| | | | | % of Budget for the YEAR | | % of Budget for the MONTH |
| SR Pastor | | | | | | |
| Base Salary | \$32,460 | \$21,640 | (\$10,820) | 66.7% | \$2,705 | 100.0% |
| Housing | \$30,000 | \$20,000 | (\$10,000) | 66.7% | \$2,500 | 100.0% |
| Med Allowance | \$1,500 | \$1,500 | \$0 | 100.0% | \$0 | 0.0% |
| Retirement | \$4,785 | \$3,589 | (\$1,196) | 75.0% | \$0 | 0.0% |
| TOTAL SR Pastor | \$68,745 | \$46,729 | (\$22,016) | 68.0% | \$5,205 | 90.9% |
| Extended Expense | | | | | | |
| Mileage/Travel | \$500 | \$0 | (\$500) | 0.0% | \$0 | 0.0% |
| Conf Exp Pastor | \$1,200 | \$0 | (\$1,200) | 0.0% | \$0 | 0.0% |
| Honorarium | \$900 | \$300 | (\$600) | 33.3% | \$300 | 400.0% |
| Ministry Expense | \$100 | \$0 | (\$100) | 0.0% | \$0 | 0.0% |
| Delegate fees | \$300 | \$550 | \$250 | 183.3% | \$0 | 0.0% |
| Continuing Ed | \$500 | \$0 | (\$500) | 0.0% | \$0 | 0.0% |
| Med Insurance | \$8,244 | \$5,284 | (\$2,960) | 64.1% | \$0 | 0.0% |
| TOTAL Extended Expense | \$11,744 | \$6,134 | (\$5,610) | 52.2% | \$300 | 30.7% |
| Social Security/FBC | | | | | | |
| SS Sr. Pastor | \$4,778 | \$3,186 | (\$1,593) | 66.7% | \$398 | 100.0% |
| TOTAL Social Security/FBC | \$4,778 | \$3,186 | (\$1,593) | 66.7% | \$398 | 100.0% |
| Office Expense | \$1,000 | \$634 | (\$366) | 63.4% | \$165 | 198.0% |
| Service | \$600 | \$0 | (\$600) | 0.0% | \$0 | 0.0% |
| P o Care Ministries | \$500 | \$0 | (\$500) | 0.0% | \$0 | 0.0% |
| Pastoral Care | \$500 | \$50 | (\$450) | 10.0% | \$0 | 0.0% |
| Stewardship | \$400 | \$491 | \$91 | 122.7% | \$7 | 20.2% |
| Outreach | \$3,000 | \$1,316 | (\$1,684) | 43.9% | \$0 | 0.0% |
| Hospitality | \$600 | \$177 | (\$423) | 29.6% | \$0 | 0.0% |
| Congregational Enrichment | \$2,000 | \$153 | (\$1,847) | 7.7% | \$0 | 0.0% |
| Education | \$300 | \$0 | (\$300) | 0.0% | \$0 | 0.0% |

Sarasota First Brethren Church

SPENDING REPORT

August 31, 2020

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| | Year Budget | SPENT this YEAR | (\$) Yet to SPEND this Year \$ SPENT Over Budget | % of Budget for the YEAR | SPENT this MONTH | % of Budget for the MONTH | Should be as of report date: 66.6% | Should be: 100% |
|--------------------------|------------------|------------------|--|--------------------------|------------------|---------------------------|---------------------------------------|--------------------|
| Property | | | | | | | | |
| P Insurance | \$20,000 | \$14,686 | (\$5,314) | 73.4% | \$4,633 | 278.0% | | |
| Taxes & Assessments | \$4,500 | \$4,927 | \$427 | 109.5% | \$0 | 0.0% | | |
| Van | \$4,500 | \$3,280 | (\$1,220) | 72.9% | \$0 | 0.0% | | |
| Cleaning | \$5,680 | \$3,330 | (\$2,350) | 58.6% | \$630 | 133.1% | | |
| P General | \$20,000 | \$6,059 | (\$13,941) | 30.3% | \$269 | 16.1% | | |
| TOTAL Property | \$54,680 | \$32,282 | (\$22,398) | 59.0% | \$5,532 | 121.4% | | |
| Utilities | | | | | | | | |
| Water | \$5,000 | \$3,347 | (\$1,653) | 66.9% | \$372 | 89.3% | | |
| Electricity | \$20,000 | \$9,261 | (\$10,739) | 46.3% | \$1,799 | 107.9% | | |
| Telephone | \$3,000 | \$1,583 | (\$1,417) | 52.8% | \$226 | 90.5% | | |
| Fire Alarm | \$260 | \$0 | (\$260) | 0.0% | \$0 | 0.0% | | |
| Waste Services | \$300 | \$220 | (\$80) | 73.3% | \$44 | 176.0% | | |
| TOTAL Utilities | \$28,560 | \$14,411 | (\$14,149) | 50.5% | \$2,441 | 102.6% | | |
| Benevolences | | | | | | | | |
| Missons | \$1,008 | \$1,008 | | | \$116 | | | |
| Peru Orphanage | \$3,600 | \$6,626 | \$3,026 | 184.1% | \$684 | 228.0% | | |
| Deacon Fund | \$2,500 | \$3,050 | \$550 | 122.0% | \$850 | 408.0% | | |
| Brethren Church National | \$2,000 | \$1,500 | (\$500) | 75.0% | \$0 | 0.0% | | |
| TOTAL Benevolences | \$8,100 | \$12,184 | \$4,084 | 150.4% | \$1,650 | 244.4% | | |
| Rental Expense | | | | | | | | |
| Payments | \$48,360 | \$34,559 | (\$13,801) | 71.5% | \$4,320 | 107.2% | | |
| R Insurance | \$7,600 | \$2,556 | (\$5,044) | 33.6% | \$0 | 0.0% | | |
| R Taxes | \$11,000 | \$7,037 | (\$3,963) | 64.0% | \$0 | 0.0% | | |
| R Sales Tax | \$3,930 | \$2,389 | (\$1,541) | 60.8% | \$353 | 107.7% | | |
| R Maint. & Misc. | \$1,000 | \$0 | (\$1,000) | 0.0% | \$0 | 0.0% | | |
| TOTAL Rental Expense | \$71,890 | \$46,542 | (\$25,348) | 64.7% | \$4,673 | 78.0% | | |
| TOTAL EXPENSE | \$257,397 | \$164,289 | (\$93,109) | 63.8% | \$20,371 | 95.0% | | |