

EXECUTIVE COUNCIL MINUTES

December 7, 2021

PRESENT – Iris Helmuth, Martha Stone, Kara Stone, Grant Showalter, Jennifer Showalter, Pastor Stone, Charles Humm, Jane Showalter, Charlie Barnett and Carolyn Solomon.

MEETING CALLED TO ORDER AT – 7:04 PM with an opening prayer by Pastor Stone.

PASTOR’S REPORT – see attached - need to make plans for 2022 - no Executive Council in January due to the changes made at our last meeting. Next Council meeting will be in February. A Place to Grow backed out of renting the other building due to the fact that she cannot find workers. Robbins Real Estate will be showing it for lease.

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT – no report

EDUCATION – SS adult class going well - David goes into the children's SS class to have two adults there - Kara is investigating materials for worship with the children before junior church

HOSPITALITY – no report

PROPERTY – a fellow from AA who has a lawn service comes from time to time to work on the property - faucets were changed in men's restroom in Education building - need estimates to fix the remaining needs to the parking lot

STEWARDSHIP – MSC to have the mission offering for the month of December go to Colombia and Paraguay for January

SERVICE – will be doing things for

PASTORAL CARE – no report

FINANCIAL SECRETARY – see attached

TREASURER’S REPORT – see attached

OLD BUSINESS - none

NEW BUSINESS –

1. MSC that \$25,000. of Pastor's salary be designated as housing allowance.
2. MSC that the \$1500. medical allowance plus an additional \$3100. of the Pastor's salary be designated in a health savings account.
3. Calendar for 2022. The calendar will be placed on our web site.

MSC to adjourn the meeting at 8:14 PM with a closing prayer by Grant Showalter.

Respectfully submitted by,

Carolyn Solomon
Recording Secretary

EXECUTIVE COUNCIL MINUTES

November 9, 2021

PRESENT – Iris Helmuth, Martha Stone, Kara Stone, Grant Showalter, Pastor Stone, Charles Humm and Carolyn Solomon.

MEETING CALLED TO ORDER AT – 7:02 with an opening prayer by Martha Stone.

PASTOR’S REPORT – see attached - encouraged us to share our church with our Facebook friends - need to have Sunday School teachers so parents do not need to teach their own children

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT – no report

EDUCATION – adult class going well - need teachers for the children

HOSPITALITY – no report - Thanksgiving Dinner will be November 21 after the morning service

PROPERTY – no need to mow every week - some trimming and pressure work has been done

STEWARDSHIP – MSC to have the mission offering this month go to India

SERVICE – had a meeting - worked on several things - will work on guidelines for serving on this ministry

PASTORAL CARE – 27 people attended the Pastor Appreciation Dinner

FINANCIAL SECRETARY – see attached

TREASURER’S REPORT – see attached

OLD BUSINESS - Working on memorial bench - should be done in a couple months or less - they will deliver and install

NEW BUSINESS – none

MSC to adjourn the meeting at 7:38 PM with a closing prayer by Pastor Stone.

Respectfully submitted by,

Carolyn Solomon
Recording Secretary

Pastor's Report

First Brethren Church of Sarasota
Executive Council
December 2021

Report on November goals

- I have not completed plans for Christmas Eve but I'm working on it.
- I did the preliminary planning for 2022.

Goals for December

- Complete plans for Christmas Eve.
- Do preliminary planning for 2022 before our next Executive Council meeting.

Weekly Activities

- Sunday worship practice at 8:30 A.M.
- Children Sunday school class helper at 9:00 A.M.
- Sunday 10:00 A.M. worship & live stream.
- Nightly 7:00 online devotional.
- Wednesday Bible Study live and on Facebook Live.
- Wednesday Agape School chapel service.
- Wednesday youth meeting.
- Maintain church web site.
- Hospital and rehab visits.

Non-weekly Activities

- Executive Council.
- Money wired for the orphanage in Peru.
- Led communion service.
- Attended Ukrainian thanksgiving meal.
- Attended church thanksgiving meal.
- Started the church marketing.
- Helped supervise bench installation.
- Installed new led lights to replace flourescents and repaired the dangling one in the kitchen.

Membership changes

- None.

Vacation days

- None.

Comments

I have tried to up the quality of my nightly devotionals since we are doing so much social media marketing right now. I've purchased equipment and I'm spending a lot of time making sure that what I have to say is as worthwhile as I can make it (depending on the Spirit of course because what do I know?). I hope they are helpful and draw people closer to God.

It's been great to see some people coming back to the service in person. We have to keep praying for a total victory over this pandemic.

Amy Garcia, the owner of A Place to Grow, has backed out of the deal to rent our second office building at 2425 Fruitville Road. The Robbins Real Estate agents are showing it again. In the process, we realized that we had never upped the rent for the 2435 the 3% annual raises. We informed her and we asked for the two raises to be reflected in the December bill. We felt that we should not ask her to pay the back rent that we never asked her for.

Respectfully submitted,

Pastor David

Business

- Schedule for 2022

Pastor of Care Ministries

First Brethren Church

Month November 2021

Activities for the Congregation and/or Community

- 1 *Participated in the Executive Council Meeting*
- 0 *Congregational Business Meeting*
- 2 *Growth Group Meeting*
- 4 *Errand for one congregant*
- 0 *Preparation and implementation of regular evening communion.*
- 6 *Congregant/community visits*
- 8 *Facility visit*
- 0 *Ministry of Service meeting*
- 0 *Took communion to two congregants*

Care Ministry Team activities

- 7+ **Cards sent by our Card Ministry Team (June)**
- 0 **Moving Ministry activity**
- 2 **Transportation Ministry Team, still transporting members to church/ appointments as requested.**
- 4 **Meal Ministry (Meals taken)**

Monthly Highlights

Our Bible study group is participating in an outreach visitation with the Agape Youth Group, getting to know them better.

Goals

Provide leadership support for Ministry of Service

Actively work to identify individual needs within our congregation and seek to support their physical, spiritual, and mental wellbeing.

Pastor of Care Ministries
Iris Helmuth

Financial Secretary Report

Offering budget/month: \$12,893.67

November 2021

Fund Source

Deacons fund	\$800.00
<i>Offering</i>	\$800.00
General	\$23,271.45
<i>MNMG</i>	\$400.00
<i>Offering</i>	\$8,239.20
<i>Play&Grow</i>	\$2,755.25
<i>Rent Agape</i>	\$11,577.00
<i>Thurs NA StepN</i>	\$100.00
<i>Tues.NA</i>	\$200.00
India	\$284.00
<i>Offering</i>	\$284.00
Italo	\$600.00
<i>Offering</i>	\$600.00
Missions	\$245.00
<i>Offering</i>	\$245.00
New A.C.	\$120.00
<i>Offering</i>	\$120.00
Pastor Supp.	\$1,000.00
<i>Offering</i>	\$1,000.00
Peru Orphanage	\$46.00
<i>Offering</i>	\$46.00
ResurHouse.	\$100.00
<i>Offering</i>	\$100.00

November 30, 2021 BALANCE SHEET

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CURRENT ASSETS	
Checking/Savings	
Everence FCU	
EFCU - Unrestricted	\$13,926
EFCU - Special	\$28,159
TOTAL Everence FCU	\$42,085
EFCU - Savings	\$25
TOTAL Checking/Savings	\$42,110
LIABILITIES & EQUITY	
Long Term Liabilities	
Everence Loan	\$119,982
TOTAL Long Term Liabilities	\$119,982

November 30, 2021 SPECIALS BALANCE

SPECIAL INCOME	
Deacon Fund	\$2,369
CIA	\$350
Youth	\$2,509
Camp	\$667
Agape School Lunches	\$351
Parrish Nurse	\$211
Agape Fence	\$195
Holiday Flowers	\$0
Christmas	\$0
Easter	\$0
Brethren Relief	\$0
Resurrection House	\$200
Building Improvement	\$2,152
Handyman Services	\$150
Kitchen Improvement	\$313
Escrow	\$0
Memorials	\$15,172
PJH Scholarship	\$2,500
Peru (Pucasana)	\$1,020
TOTAL SPECIAL INCOME	\$28,159
PERU SPECIALS (savings)	
Account Minimum	\$25
PERU SPECIALS (savings) - Other	\$0
TOTAL PERU SPECIALS (savings)	\$25
TOTAL ROOF SAVINGS	\$0
TOTAL OTHER INCOME	\$28,184

OUTSTANDING BILLS	DATE	NAME	MEMO	Amount
	12/1/21	Rev. David Stone		\$2,470
TOTAL				\$2,470

INCOME REPORT

November 30, 2021

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	Year Budget	RECEIVED this YEAR	(\$) Yet to Receive this Year \$ RECEIVED Over Budget	Should be as of report date:		Should be:
				% of Budget for the YEAR	Received this MONTH % of Budget for the MONTH	
Offering General	\$154,724	\$126,554	(\$28,170)	81.8%	\$8,859	100.0%
Other General						
Community Meetings	\$9,000	\$10,261	\$1,261	114.0%	\$700	93.3%
A Office Building 2435 lg	\$32,100	\$30,308	(\$1,792)	94.4%	\$2,755	103.0%
B Office Building 2425 sm	\$29,025	\$21,770	(\$7,255)	75.0%	\$0	0.0%
Agape Academy	\$34,818	\$37,784	\$2,966	108.5%	\$11,577	399.0%
TOTAL Other General	\$104,943	\$100,122	(\$4,821)	95.4%	\$15,032	171.9%
Benevolence						
Missions	\$1,000	\$5,426	\$4,426	542.6%	\$529	634.8%
Peru Orphanage	\$1,500	\$4,612	\$3,112	307.5%	\$646	516.8%
Total Benevolence	\$2,500	\$10,038	\$7,538	401.5%	\$1,175	564.0%
TOTAL INCOME	\$262,167	\$236,714	(\$25,453)	90.3%	\$25,066	114.7%

Other Income	
Special Income	\$47,440
	\$2,020

SPENDING REPORT

November 30, 2021

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	Year Budget	SPENT this YEAR	(\$) Yet to SPEND this Year \$ SPENT Over Budget	Should be as of report date:		Should be:
				% of Budget for the YEAR	% of Budget for the MONTH	
SR Pastor						
Base Salary	\$34,179	\$29,907	(\$4,272)	87.5%	\$2,848	100.0%
Housing	\$30,000	\$26,250	(\$3,750)	87.5%	\$2,500	100.0%
Med Allowance	\$1,500	\$0	(\$1,500)	0.0%	\$0	0.0%
Retirement	\$4,785	\$4,785	\$0	100.0%	\$0	0.0%
TOTAL SR Pastor	\$70,464	\$60,942	(\$9,522)	86.5%	\$5,348	91.1%
Extended Expense						
Mileage/Travel	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Conf Exp Pastor	\$1,200	\$1,200	\$0	100.0%	\$0	0.0%
Honorarium	\$900	\$300	(\$600)	33.3%	\$0	0.0%
Ministry Expense	\$100	\$0	(\$100)	0.0%	\$0	0.0%
Delegate fees	\$300	\$300	\$0	100.0%	\$0	0.0%
Continuing Ed	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Med Insurance	\$8,244	\$11,565	\$3,321	140.3%	\$1,590	231.4%
TOTAL Extended Expense	\$11,744	\$13,365	\$1,621	113.8%	\$1,590	162.5%
Social Security/FBC						
SS Sr. Pastor	\$4,910	\$4,501	(\$409)	91.7%	\$409	100.0%
TOTAL Social Security/FBC	\$4,910	\$4,501	(\$409)	91.7%	\$409	100.0%
Office Expense	\$1,000	\$109	(\$891)	10.9%	\$0	0.0%
Service	\$600	\$230	(\$370)	38.3%	\$0	0.0%
P o Care Ministries	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Pastoral Care	\$500	\$142	(\$358)	28.4%	\$0	0.0%
Stewardship	\$400	\$968	\$568	241.9%	\$7	20.2%
Outreach						
O Agape School Lunches	\$2,000	\$0	(\$2,000)	0.0%	\$0	0.0%
O General	\$1,000	\$59	(\$941)	5.9%	\$59	70.7%
TOTAL Outreach	\$3,000	\$59	(\$2,941)	2.0%	\$59	23.6%
Hospitality	\$600	\$212	(\$388)	35.4%	\$0	0.0%
Congregational Enrichment	\$2,000	\$1,636	(\$364)	81.8%	\$0	0.0%
Education	\$300	\$393	\$93	130.9%	\$0	0.0%

SPENDING REPORT

November 30, 2021

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	Year Budget	SPENT this YEAR	(\$+R[-1]C[-5]:R) Yet to SPEND this Year	\$ SPENT Over Budget	% of Budget for the YEAR	SPENT this MONTH	% of Budget for the MONTH	Should be as of report date:	Should be:
Property									
P Insurance	\$20,000	\$25,532	\$5,532		127.7%	\$12	0.7%		100%
Taxes & Assessments	\$4,500	\$5,165	\$665		114.8%	\$4,873	1299.5%		
Cleaning	\$7,800	\$7,425	(\$375)		95.2%	\$240	36.9%		
P General	\$22,000	\$7,794	(\$14,206)		35.4%	\$946	51.6%		
TOTAL Property	\$54,300	\$45,916	(\$8,384)		84.6%	\$6,072	134.2%		
Utilities									
Water	\$5,000	\$5,210	\$210		104.2%	\$559	134.2%		
Electricity	\$20,000	\$12,671	(\$7,330)		63.4%	\$1,220	73.2%		
Telephone	\$3,000	\$2,395	(\$605)		79.8%	\$196	78.5%		
Fire Alarm	\$260	\$2,889	\$2,629		1111.2%	\$0	0.0%		
Waste Services	\$300	\$242	(\$58)		80.7%	\$0	0.0%		
TOTAL Utilities	\$28,560	\$23,407	(\$5,153)		82.0%	\$1,975	83.0%		
Benevolences									
Missons	\$3,600	\$8,649	\$5,049		240.3%	\$1,129	376.3%		
Peru Orphanage	\$4,300	\$2,767	(\$1,533)		64.3%	\$60	16.7%		
Deacon Fund	\$2,000	\$6,375	\$4,375		318.8%	\$1,450	870.0%		
Brethren Church National	\$2,000	\$2,000	\$0		100.0%	\$0	0.0%		
TOTAL Benevolences	\$11,900	\$19,791	\$7,891		166.3%	\$2,639	266.1%		
Rental Expense									
Payments	\$48,360	\$49,962	\$1,602		103.3%	\$4,007	99.4%		
R Insurance	\$7,600	\$10,699	\$3,099		140.8%	\$3,674	580.1%		
R Taxes	\$12,500	\$10,683	(\$1,817)		85.5%	\$10,683	1025.6%		
R Sales Tax	\$3,930	\$3,099	(\$831)		78.9%	\$164	50.1%		
R Maint. & Misc.	\$1,000	\$1,488	\$488		148.8%	\$0	0.0%		
TOTAL Rental Expense	\$73,390	\$75,930	\$2,540		103.5%	\$18,528	303.0%		
TOTAL EXPENSE	\$264,168	\$247,600	(\$16,568)		93.7%	\$36,627	166.4%		