

## MINUTES OF THE EXECUTIVE COUNCIL

February 6, 2024

Meeting called to order at 7:00 PM with an opening prayer by Pastor Stone.

PRESENT: Martha Stone, Grant Showalter, Terry Hostetter, Cindy Showalter, Kaye Matthews, Pastor Stone and Carolyn Solomon.

PASTOR'S REPORT – see attached

OUTREACH – no report

MINISTRY OF PROPERTY – storm drain at Day Care completed – new shingle roof on Day Care to be done in May by Todd Helmuth – cleaning chairs and tables in dining hall – 2 people are working for community service – some paint work done – outside pruning – checking outside doors etc are being checked for painting, etc. including Pastor's office – replace wood siding around A/C – increased homeless activity around the church – clean carpet in sanctuary and nursery – new metal roof in maintenance shed – outside trimming of palms, trees, etc

CONGREGATIONAL ENRICHMENT – nursery looks very good – Kayla has it fixed up very lovely- carpet will be cleaned

EDUCATION: no report

HOSPITALITY: meal served for the Pitcock family

STEWARDSHIP: MSC to make mission offering for March to be Chili and April to be Spain

MINISTRY OF SERVICE: no report

PASTORAL CARE: no report

FINANCIAL SECRETARY'S REPORT: see attached

TREASURER'S REPORT: see attached

OLD BUSINESS: Note: Fruitville Building renters are still considering buying the building

NEW BUSINESS: 1. Game Night (Trivia) will be changed from March 9<sup>th</sup> to March 2<sup>nd</sup> since the Agape School will be on spring break.

MSC to adjourn the meeting at 7:55 PM with a closing prayer by Grant Showalter.

Respectfully submitted by

Carolyn Solomon

Recording Secretary

Minutes of the Executive Council

December 5, 2023

Present: Martha Stone, Terry Hostetter, Jonathan Stone, Kara Stone, Grant Showalter, Jennifer Showalter, Pastor Stone, Kaye Matthews, and Carolyn Solomon.

Meeting called to order at 7:00 PM with an opening prayer by Pastor Stone,

PASTOR'S REPORT – see attached

PASTORAL CARE MINISTRIES – no report – Iris Helmuth will be retiring at the end of this year.

OUTREACH: no report

MINISTRY OF PROPERTY: see attached

CONGREGATIONAL ENRICHMENT: All seems to be going well – new people are coming back and presented packets – would like for someone else to help with a greeting (would do a month at a time).

EDUCATION: no report

HOSPITALITY: no report

STEWARDSHIP: Mission offering for January will be South Africa and Philippines for February.

MSC to send the January mission offering to South Africa and the February mission offering to the Philippines.

MINISTRY OF SERVICE: Betty Ray and Kara Stone will take on the responsibility of Communion.

PASTORAL CARE: no report

FINANCIAL SECRETARY'S REPORT: see attached

TREASURER'S REPORT: see attached – taxes are coming due

OLD BUSINESS: none

NEW BUSINESS:

MSC to take up a collection for recognition.

MSC to set up a fund for Tim and Jan Solomon to accept any funds that might be given for them.

2024 Calendar was discussed.

Pastor suggested the possibility of a “Guess Who's Coming to Dinner.” People would offer to open their home for a meal – the Hospitality Committee would assign what people would go to what house.

MSC to have a “Guess Who's Coming to Dinner” in February.

Kara will work on something for the children in June.

Will have a Trivia Night on Saturday night, March 9, at 5:30 PM – bring a snack to share.

MSC to adjourn the meeting at 8:05 PM with a closing prayer by Grant Showalter.

Respectfully submitted,

Carolyn Solomon

Recording Secretary

## Pastor's Report

First Brethren Church of Sarasota

Executive Council

February 2024

### Report on December/January

- Planned out 2024 and presented the plan at the last board meeting.
- Filed the annual renewal for the church's incorporation and the Good Shepherd Orphanage Fund's incorporation. I have been unable to file the Orphanage's 990 because the online service is not ready.

### Goals for February/March

- Prepare for communion-March 24.
- Prepare for Easter-March 31.
- Write a new video ad and longer video promoting the church.

### Weekly Activities December/January

- Sunday worship practice at 8:30 A.M.
- Children Sunday school class helper.
- Sunday 10:00 A.M. worship & live stream.
- Nightly 7:00 online devotional on Facebook, Youtube, and now, a podcast on Spotify.
- Wednesday Bible Study in-person and on Facebook Live.
- Maintain church web site.
- Hospital and other visits.

### Non-weekly Activities December/Jan

- Eucharist-only communion.
- Executive Council.
- Participated in Fall Festival.
- Christmas Eve service.
- Attended Ukrainian dinner.
- Money wired for the orphanage (2X).
- Property ministry meeting.
- Helped with side wall lights in sanctuary.
- Helped with stage lights and baptistry flood lights.
- New belt on the vacuum cleaner.
- Fixed electrical cord on nursery vacuum and bought new bags.
- Replaced two exit signs.
- Replaced nursery doorknob.

- Spoke at Agape School graduation.
- Replaced light bulbs on outside of fellowship hall.
- Replaced flood light and fixture on roof of sanctuary pointing at cross.
- Converted about 6 lights from florescent to LED in fellowship hall.
- Installed new LED light fixtures in old kitchen.
- Set traps and killed one rat in fellowship hall and one in the sanctuary balcony.
- Took down Christmas decorations lights.
- Attended New Year's Eve bonfire.
- Bettie Pitcock funeral.
- Planned a guess-who's coming to dinner.
- Bought new clock for cottage.
- Bought a new piano light for sanctuary.
- Bought computer mouse for office manager computer.
- New switch installed for custodian closet light.

### Membership changes

- None.

### Vacation days

- None.

### Comments

Attendance at Sunday worship has been okay. We have the snowbirds down so that helps.

The spirit of the church has been positive. There have been a lot of illnesses and other health problems among our members.

Respectfully submitted,

Pastor David

### New Business

- Decide mission offerings. March & Apr.
- Sale of 2425 Fruitville Road building.
- Pastor vacation April 6-13. Tim Solomon will speak.

**FIRST BROTHERS CHURCH – EXECUTIVE COMMITTEE PROPERTY MINISTRY  
UPDATE FOR FEBRUARY 2024**

**NOTES FROM THE JANUARY PROPERTY MINISTRY MEETING**

- 1 (DAY CARE CENTER) - The new paving around the storm water inlet and tying into the existing paving has been completed. Parking lines and vehicle stops have also been installed. (Project complete)**
- 2 (DAY CARE CENTER) – The committee approved installing a new shingle roof on this building. This is scheduled to be installed during the month of May 2024. Todd Helmuth’s company will be performing the work. (Estimated cost - 20K to 25K)**
- 3 The Myrtle bushes along the north and east property lines of the church have been trimmed back for this calendar year. (Completed)**

**CHURCH / SCHOOL ACTIVITIES CURRENTLY IN PROGRESS**

- 1 Installing LED lighting in the sanctuary above the pulpit, in the light fixtures above the pews and wall down lighting.**
- 2 Currently cleaning all the chairs and tables within the fellowship hall.**
- 3 Other items include: exterior misc. painting, window cleaning at the church office, cottage and school, cleaning up some landscaping areas for mulch, etc.**

**PROPERTY COMMITTEE MAJOR PLANNING ITEMS FOR 2024**

- Review all exterior doors for upgrades or replacement including hardware, at various locations around the church and school.**
- Perform upgrades to the church office including complete interior painting as required and new carpet throughout.**
- Replace the wooden fence enclosure around the AC units located adjacent to the church office.**
- Coordinate with the school on modifying and installing additional cameras. (We have seen an increase in homeless activity here at the church and surroundings)**
- Professionally clean the carpets within the church sanctuary and nursery areas.**

- **Install additional sidewalk at the cottage at the transition from the paving to the existing sidewalk.**
- **Lawn care considerations include: a) continue to perform clean-up of the pine needles, etc. b) Install mulch in selected areas as required, and c) – have some of the trees trimmed / palm trees, etc.**
- **Remove the existing roof and install a new metal roof on on the maintenance shed.**
- **Repaint the masonry walls and add some wall shelving in the janitor's closet located in the school facility. (Remains in the planning phase)**

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# Financial Secretary Report

Offering budget/month: \$12,584.61

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January 2024

**Fund Source**

<b>Agape school</b>	<b>\$500.00</b>
<i>Offering</i>	\$500.00
<b>B uilding</b>	<b>\$10.00</b>
<i>Offering</i>	\$10.00
<b>Deacons fund</b>	<b>\$70.00</b>
<i>Offering</i>	\$70.00
<b>Evan and Claire</b>	<b>\$20.00</b>
<i>Offering</i>	\$20.00
<b>General</b>	<b>\$16,863.39</b>
<i>MNMG</i>	\$400.00
<i>Offering</i>	\$9,876.97
<i>Partners</i>	\$3,285.37
<i>Play&amp;Grow</i>	\$3,101.05
<i>Thurs NA StepN</i>	\$200.00
<b>Hospitality</b>	<b>\$500.00</b>
<i>Offering</i>	\$500.00
<b>Missions</b>	<b>\$285.00</b>
<i>Offering</i>	\$285.00
<b>Pastor Supp.</b>	<b>\$1,200.00</b>
<i>Offering</i>	\$1,200.00
<b>Peru</b>	<b>\$40.00</b>
<i>Offering</i>	\$40.00
<b>Phillipines</b>	<b>\$600.00</b>
<i>Offering</i>	\$600.00
<b>Resurrection Hous</b>	<b>\$100.00</b>
<i>Offering</i>	\$100.00

# BALANCE SHEET

January 31, 2024

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CURRENT ASSETS	
Checking/Savings	
Everence FCU	
EFCU - Unrestricted	\$4,785
EFCU - Special	\$17,479
TOTAL Everence FCU	\$22,264
EFCU - Capital Savings	\$3
EFCU - Peru Savings	\$25
<b>TOTAL Checking/Savings</b>	<b>\$22,292</b>

# SPECIALS BALANCE

January 31, 2024

SPECIAL INCOME	
Deacon Fund	\$2,224
CIA	\$350
Youth	\$2,667
Camp	\$0
Agape School Lunches	\$351
Parrish Nurse	\$211
Agape Fence	\$195
Holiday Flowers	\$130
Christmas	\$0
Easter	\$0
Outreach	\$0
Brethren Relief	\$0
Resurrection House	\$0
Missions - Monthly	\$0
Missions - Clarie & Evan	\$5
Building Improvement	\$15
Handyman Services	\$150
Kitchen Improvement	\$313
Memorials	\$7,148
PJH Scholarship	\$2,500
Peru (Pucusana)	\$1,020
<b>TOTAL SPECIAL INCOME</b>	<b>\$17,279</b>

OUTSTANDING BILLS		
DATE	NAME	MEMO
2/1/23	Rev. David Stone	\$2,630
2/1/23	Logan Rico	\$648
<b>TOTAL</b>		<b>\$3,278</b>

# INCOME REPORT

January 31, 2024

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	Year Budget	RECEIVED this YEAR	(\$ ) Yet to Receive this Year \$ RECEIVED Over Budget	Should be as of report date:		Should be:
				% of Budget for the YEAR	Received this MONTH	
Offering General	\$151,015	\$9,884	(\$141,131)	6.5%	\$9,884	78.5%
Other General						
Community Meetings	\$11,500	\$600	(\$10,900)	5.2%	\$600	62.6%
Agape Academy	\$40,000	\$0	(\$40,000)	0.0%	\$0	0.0%
B Office Building 2425 sm	\$38,275	\$3,285	(\$34,990)	8.6%	\$3,285	103.0%
A Office Building 2435 lg	\$36,125	\$3,101	(\$33,024)	8.6%	\$3,101	103.0%
<b>TOTAL Other General</b>	<b>\$125,900</b>	<b>\$6,986</b>	<b>(\$118,914)</b>	<b>5.5%</b>	<b>\$6,986</b>	<b>66.6%</b>
Benevolence						
Missions	\$7,000	\$885	(\$6,115)	12.6%	\$885	151.7%
Peru Orphanage	\$2,000	\$40	(\$1,960)	2.0%	\$40	24.0%
<b>Total Benevolence</b>	<b>\$9,000</b>	<b>\$925</b>	<b>(\$8,075)</b>	<b>10.3%</b>	<b>\$925</b>	<b>123.3%</b>
<b>TOTAL INCOME</b>	<b>\$285,915</b>	<b>\$17,795</b>	<b>(\$268,120)</b>	<b>6.2%</b>	<b>\$17,795</b>	<b>74.7%</b>

Other Income						
Special Income		\$2,400			\$2,400	



# SPENDING REPORT

January 31, 2024

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	Year Budget	SPENT this YEAR	(\$ ) Yet to SPEND this Year	Should be as of report date:		Should be:
				% of Budget for the YEAR	% of Budget for the MONTH	
SR Pastor						
Base Salary	\$38,360	\$3,197	(\$35,164)	8.3%	\$3,197	100.0%
Housing	\$30,000	\$2,500	(\$27,500)	8.3%	\$2,500	100.0%
Health Savings	\$4,600	\$0	(\$4,600)	0.0%	\$0	0.0%
Retirement	\$4,785	\$0	(\$4,785)	0.0%	\$0	0.0%
<b>TOTAL SR Pastor</b>	<b>\$77,745</b>	<b>\$5,697</b>	<b>(\$72,049)</b>	<b>7.3%</b>	<b>\$5,697</b>	<b>87.9%</b>
Custodian						
Custodian Salary	\$17,000	\$1,417	(\$15,583)	8.3%	\$1,417	100.0%
<b>TOTAL Custodian</b>	<b>\$17,000</b>	<b>\$1,417</b>	<b>(\$15,583)</b>	<b>8.3%</b>	<b>\$1,417</b>	<b>100.0%</b>
Extended Expense						
Mileage/Travel	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Conf Exp Pastor	\$2,400	\$0	(\$2,400)	0.0%	\$0	0.0%
Honorarium	\$900	\$0	(\$900)	0.0%	\$0	0.0%
Ministry Expense	\$100	\$0	(\$100)	0.0%	\$0	0.0%
Continuing Ed	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Med Insurance	\$10,000	\$1,910	(\$8,090)	19.1%	\$1,910	229.2%
<b>TOTAL Extended Expense</b>	<b>\$14,400</b>	<b>\$1,910</b>	<b>(\$12,490)</b>	<b>13.3%</b>	<b>\$1,910</b>	<b>159.2%</b>
Social Security/FBC						
SS Sr. Pastor	\$5,230	(\$436)	(\$5,665)	-8.3%	(\$436)	-100.0%
SS Custodian	\$1,301	(\$108)	(\$1,409)	-8.3%	(\$108)	-100.0%
<b>TOTAL Social Security/FBC</b>	<b>\$6,530</b>	<b>(\$544)</b>	<b>(\$7,074)</b>	<b>-8.3%</b>	<b>(\$544)</b>	<b>-100.0%</b>
Office Expense						
Office Expense	\$1,500	\$81	(\$1,419)	5.4%	\$81	65.0%
Service	\$600	\$0	(\$600)	0.0%	\$0	0.0%
Pastoral Care	\$300	\$0	(\$300)	0.0%	\$0	0.0%
Stewardship	\$800	\$42	(\$758)	5.3%	\$42	63.1%
Outreach						
O Agape School Lunches	\$2,000	\$0	(\$2,000)	0.0%	\$0	0.0%
O General	\$10,000	\$747	(\$9,253)	7.5%	\$747	89.6%
<b>TOTAL Outreach</b>	<b>\$12,000</b>	<b>\$747</b>	<b>(\$11,253)</b>	<b>6.2%</b>	<b>\$747</b>	<b>74.7%</b>
Hospitality						
Hospitality	\$600	(\$500)	(\$1,100)	-83.3%	(\$500)	-1000.0%
Congregational Enrichment						
Congregational Enrichment	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Education						
Education	\$600	\$0	(\$600)	0.0%	\$0	0.0%

# SPENDING REPORT

January 31, 2024

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	Year Budget	SPENT this YEAR	(\$ Yet to SPEND this Year	Should be as of report date:		Should be:
				% of Budget for the YEAR	SPENT this MONTH	
Property						
P Insurance	\$22,000	\$4,328	(\$17,672)	19.7%	\$4,328	236.1%
Taxes & Assessments	\$4,800	\$0	(\$4,800)	0.0%	\$0	0.0%
P General	\$34,500	\$1,580	(\$32,920)	4.6%	\$1,580	55.0%
TOTAL Property	\$61,300	\$5,908	(\$55,392)	9.6%	\$5,908	115.7%
Utilities						
Water	\$7,000	\$678	(\$6,322)	9.7%	\$678	116.3%
Electricity	\$16,000	\$767	(\$15,233)	4.8%	\$767	57.5%
Telephone	\$3,000	\$236	(\$2,764)	7.9%	\$236	94.2%
Fire Alarm	\$1,000	\$481	(\$520)	48.1%	\$481	576.6%
Waste Services	\$400	\$52	(\$348)	13.0%	\$52	156.0%
TOTAL Utilities	\$27,400	\$2,213	(\$25,187)	8.1%	\$2,213	96.9%
Benevolences						
Deacon Fund	\$12,000	\$1,150	(\$10,850)	9.6%	\$1,150	115.0%
Missons	\$5,400	\$285	(\$5,115)	5.3%	\$285	63.3%
Peru Orphanage	\$3,600	\$40	(\$3,560)	1.1%	\$40	13.3%
Brethren Church National	\$2,000	\$0	(\$2,000)	0.0%	\$0	0.0%
TOTAL Benevolences	\$23,000	\$1,475	(\$21,525)	6.4%	\$1,475	77.0%
Rental Expense						
R Maint. & Misc.	\$30,000	\$0	(\$30,000)	0.0%	\$0	0.0%
R Taxes	\$12,000	\$0	(\$12,000)	0.0%	\$0	0.0%
R Sales Tax	\$4,540	\$325	(\$4,215)	7.2%	\$325	85.8%
TOTAL Rental Expense	\$46,540	\$94,748	\$4,208	104.6%	\$325	8.4%
TOTAL EXPENSE	\$290,816	\$297,921	\$3,261	101.1%	\$17,571	72.5%